Report:	Assessment Plan Details for: • University College
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Assessment Plan:	2010-11Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template:	OPAR Assessment Plan
Report Generated:	Thursday, February 10, 2011

Measures and Findings

University College
Unit Goals 2010+

1. Core Student Learning

Improve core curriculum and learning for undergraduate students.

1.1. Core Assessment

FSU will assess the extent to which students are developing core learning outcomes.

Mapped to:

- Academic Affairs Unit Goals 2010+: Learning outcomes,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.1., 1.2.2.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

Core Assessment On Track

Direct - Other

Details/Description: Core Assessment project will continue the process of requiring certification of courses for the core curriculum.

Acceptable Target: 100% of core courses scheduled for certification will submit certification requests. 80% of requests will be conditionally approved by the end of May. Remaining 20% will be approved after revision.

Implementation Plan (timeline):

Key/Responsible Personnel: Core Curriculum Committee; Core Assessment Coordinator

Supporting Attachments:

Core Certification Process and Schedule (Web Link)
http://www.uncfsu.edu/univcoll/core/coreassess/corecert.htm

Findings for Core Assessment On Track

Summary of Findings: MIDYEAR: In December assessment reports were received for several courses: UNIV 101-102, ENGL 110-120, PHIL 110, and MATH 121-123. Together these reports address three of the six major learning outcomes: Communication Skills, Inquiry Skills, and Reasoning Skills (Critical Thinking and Quantitative Reasoning). The Committee also reviewed the Certification Requests of several courses: SOCI 150, PSYC 210, SOCI 210, and HUMN 212. Dr. Sadler also produced a report on the institutional CLA given to entering freshmen. Finally, the Core Curriculum Committee recommended collecting assessment data from major programs as they relate to core learnng outcomes.

Acceptable Target Achievement:

Recommendations : MIDYEAR: The Core Certification Process should continue in the Spring. The Core Advisory Committees will ask departments to submit assessment data of core learning outcomes in the major.

Reflections/Notes :

Substantiating Evidence:

2010 ENTERING FRESHMAN EXAMINATIONa.pdf (Adobe Acrobat Document)

Assessment of Core in the Major Brooks Draft.pdf (Adobe Acrobat Document)

Composition Committee meeting minutes fall 2010.pdf (Adobe Acrobat Document)

Data Report English 110.pdf (Adobe Acrobat Document)

Data Report English 120.pdf (Adobe Acrobat Document)

Math 121-123 meeting-minutes

[1].pdf (Adobe Acrobat Document)

MATH121-Assessment-Data-Report2 [1].pdf (Adobe Acrobat Document)

MATH123- Assessment-Data-Report2 [1].pdf (Adobe Acrobat Document)

phil110corecertificationrequest2010rev [1].pdf (Adobe Acrobat Document)

philminutes11-23-10[1].pdf (Adobe Acrobat Document)

Posttest results English 110 spring 10.pdf (Adobe Acrobat Document)

Posttest results English 120 spring 10.pdf (Adobe Acrobat Document)

Pretest results English 110 fall 10.pdf (Adobe Acrobat Document)

Schedule of Core Course Certification.pdf (Adobe Acrobat Document)

UNIV Course Assessment Report [1].pdf (Adobe Acrobat Document)

1.2. Core Development

Development and revision of core requirements to ensure mastery of core learning outcomes

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.2.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

Ethics and Civic Engagement Curriculum Defined

Direct - Other

Details/Description: The Core Curriculum Committee will determine the courses and other requirements students must complete to demonstrate mastery of the Ethics and Civic Engagement Core Student Learning Outcome.

Acceptable Target: Report with recommendations by May 2011.

Implementation Plan (timeline):

Key/Responsible Personnel: Core Curriculum Committee

Supporting Attachments:

Findings for Ethics and Civic Engagement Curriculum Defined

Summary of Findings: MIDYEAR: The Ethics and Civic Engagement Core Advisory Committee has met four times and is engaged in a productive discussion of how to define this core learning outcome for FSU.

Acceptable Target Achievement:

Recommendations : MIDYEAR: The Committee should continue to meet. It should be able to make a recommendation by the end of the academic year.

Reflections/Notes :

Substantiating Evidence:

Ethics_Civic_Engagement_Min_Dec_2010.pdf (Adobe Acrobat Document)

Ethics_Civic_Engagement_Min_Jan_2011.pdf (Adobe Acrobat Document)

Ethics_Civic_Engagement_Min_Nov_2010.pdf (Adobe Acrobat Document)

Ethics_Civic_Engagement_Min_Oct_2010.pdf (Adobe Acrobat Document)

Global Literacy Learning Outcome Curriculum Defined
Direct - Other

Details/Description: The Core Curriculum Committee will determine the courses and other requirements students must complete to demonstrate mastery of the Global Literacy Core Student Learning Outcome.

Acceptable Target: Report with recommendations by end of May 2011.

Implementation Plan (timeline):

Key/Responsible Personnel: Core Curriculum Committee; Director of International Education; Chair of World Languages and Cultures

Supporting Attachments:

Findings for Global Literacy Learning Outcome Curriculum Defined

Summary of Findings: MIDYEAR: The Committee has met several times and has identified some courses for initial assessment.

Acceptable Target Achievement:

Recommendations : MIDYEAR: The Committee should continue to meet and should be able to have a report by the end of the year

Reflections/Notes :

Substantiating Evidence:

Global_Lit_Minutes_Dec_2010.pdf (Adobe Acrobat Document)

Global_Lit_Minutes_Nov_2010.pdf (Adobe Acrobat Document)

Global_Lit_Proposal_Nov_2010.pdf (Adobe Acrobat Document)

1.3. Core Teaching

Effectiveness of teaching in the core

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.6., 1.3.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

Core Teaching Certification Defined
Direct - Other

Details/Description: Core Curriculum Committee will define competencies that instructors teaching in the core curriculum should have and the development process that should lead to these competencies.

Acceptable Target: Core Teaching Certification program defined and approved by Provost by the end of May.

Implementation Plan (timeline):

Key/Responsible Personnel: Core Curriculum Committee

Supporting Attachments:

Findings for Core Teaching Certification Defined

Summary of Findings: MIDYEAR: Critical Thinking and Inquiry Skills are two committees whose assessment instruments include a pedagogy. It is hoped that these committees will serve as a stimulus to the other committees to adopt a similar approach.

Acceptable Target Achievement:

Recommendations : MIDYEAR: Encourage other committees to find an assessment/pedagogical model that could be used to promote good teaching of those learning outcomes.

Reflections/Notes :

Substantiating Evidence:

2. Retention and Graduation

Provide a variety of programs to enhance student performance

2.1. Academic Support Programs

Improve identification of academically at-risk students, percentage of at-risk students using academic support, range and effectiveness of academic support programs, and student satisfaction with academic support.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.2.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Support Units meet goals
Direct - Other

Details/Description: Units providing academic support (Learning Center, Special Programs) will meet goals for attendance, effectiveness (grades earned in supported courses), and student satisfaction.

Acceptable Target: 75% of unit goals met.

Implementation Plan (timeline): Measured after Extension Grade deadline, at midterm, and at the end of Fall and Spring semesters.

Key/Responsible Personnel: Academic Support Coordinators, Director of Special Programs

Supporting Attachments:

Findings for Support Units meet goals

Summary of Findings: MIDYEAR:

Attendance: unit goals met in Reading, Writing, Math. Not met in SI. Steady in Special Programs.

Effectiveness: Unit goals met in Reading and Special Programs, not in Writing, SI, or Math.

Satisfaction: Unit goals met in Special Programs, not met in Reading, Writing, Math, SI.

CHEER: Met goals for student achievement during summer programs. Students struggled during Fall semester and did not achieve goals.

Less than 75% of goals met at midyear. Goals generally met in attendance, but less so in effectiveness, and least in student satisfaction.

Acceptable Target Achievement:

Recommendations : Continue efforts to communicate with students, instructors, and advisors about academic support. Work with instructors to embed support into courses. Continue efforts to promote Extension Grade contracts and especially completion of the contracts. Improve tutor training, especially as it relates to customer service. Focused attention on CHEER students throughout the year needed.

Reflections/Notes :

Substantiating Evidence:

Learn_Ctr_OPAR_2011_Assessment_Midyear.pdf (Adobe Acrobat Document)

Spec_Prog_OPAR_2011_Assessment_Midyear.pdf (Adobe Acrobat Document)

2.2. Advisement and Counseling

Improve monitoring of undeclared students, frequency and effectiveness of advisement, and range and participation in various forms of counseling.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.5., 1.5.1., 1.5.2.,
- USA- SACS-Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Advising Survey 87% Satisfied

Indirect - Survey

Details/Description: Each advising unit (Freshman Center, Transfer and Advisement Center) will report that at least 87% of advisees were satisfied with the quality of their advisement on the Advising Survey.

Acceptable Target: 87% satisfied.

Implementation Plan (timeline): Fall: Administered weeks 3-6.
Spring: Administered weeks 3-6.

Key/Responsible Personnel: Retention Data Specialist

Supporting Attachments:

Findings for Advising Survey 87% Satisfied

Summary of Findings: MIDYEAR: 86% of Undeclared students indicated they were satisfied with advisement in Fall 2010.

Acceptable Target Achievement:

Recommendations : Continue to improve advisement.

Reflections/Notes :

Substantiating Evidence:

rptAdvSur_201060_UC_UNVC.pdf (Adobe Acrobat Document)

Undeclared Students On Track

Direct - Other

Details/Description: Students on track to graduate in four years: academic good standing, average of 15 earned hours per semester, successful declaration of major.

Acceptable Target: 100% of advising units (Freshman Center, Special Programs, Transfer and Advisement Center) meet unit goals.

Implementation Plan (timeline): Measured at the end of Fall and Spring.

Key/Responsible Personnel: Director, Transfer and Advisement Center; Director of First-Year Studies; Director of Special Programs

Supporting Attachments:

Findings for Undeclared Students On Track

Summary of Findings: MIDYEAR:
Freshman Center: 30% of first-year Freshmen below 2.0 at end of Fall. Goal of no more than 25% not met.
Transfer and Advisement Center: Mid-year retention goals for transfer and second-year students (85%) met (3% increase in retention over 2009, from 80% to 83%).
Special Programs: Met goals for retention in program (75%), not for six-year graduation rate (50%). However, should meet graduation rate goal by end of year.

Acceptable Target Achievement:

Recommendations : Improve early alert interventions for first-year students. Continue to work on improving core learning, academic support.

Reflections/Notes :

Substantiating Evidence:

2.3. Enrichment Programs

Measures & Findings

Improve programs to enhance undergraduate student experience.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.4., 1.2.5., 1.4.1., 1.5.1.,
- USA- SACS-Comprehensive Standards (Section 3): 3.3.1.3

Unit Goals met
Direct - Other

Details/Description: Units providing enrichment programs (Freshman Center, Honors Program, International Education) meet unit goals.

Acceptable Target: 100% of units meet goals.

Implementation Plan (timeline): Measured at the end of Fall and Spring semesters.

Key/Responsible Personnel: Director of First-Year Studies; Director, Honors Program; Director, International Education

Supporting Attachments:

Findings for Unit Goals met

Summary of Findings: MIDYEAR:
Freshman Center: Learning Communities (LC) goals for student satisfaction met. Goal: 80%. Actual: 81%. Academic performance goal not met. Goal: LC students have a term GPA 0.2 grade points higher than non-LC students. Actual: LC 0.15 points lower than non-LC.
Honors: Unit goal of 85% Honors student participation in study abroad symposium met.
International Education: Unit goals met. Exceeded target number of international cultural events held (goal: 2; actual: 6).

Acceptable Target Achievement:

Recommendations : Get a faculty member to serve as Learning Communities Coordinator.

Reflections/Notes :

Substantiating Evidence:

2.4. Improve programs for diverse student populations

Improve programs for male students, military students, and other populations

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.5., 1.2.4., 1.4.1.,
- USA- SACS-Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Meet Unit Goals
Direct - Other

Details/Description: Units providing services to special populations (first-generation low-income, military and ROTC, male, high-ability, international) will meet unit goals

Acceptable Target: 100% of units meet goals

Implementation Plan (timeline): Measured at the end of Fall and Spring

Key/Responsible Personnel: Director, Special Programs; Director, Honors Program; Director of First-Year Studies; Director of Military Education; Director of International Education

Supporting Attachments:

Findings for Meet Unit Goals

Summary of Findings: MIDYEAR:
Military Education struggles with accommodating its expanding population. Most of the unmet goals relate to facilities needed.
International Education met or exceeded all unit goals for international students. Special Programs: met goal for retention of low-income college students (75% retention). Goal for six-year graduation rate not met at midyear, but should be met by end of academic year.

Acceptable Target Achievement:

Recommendations : Continued attention to the space and equipment needs of ROTC programs.

Reflections/Notes :

Substantiating Evidence:

3. Global Leaders and Citizens

University College will promote global understanding and international education.

3.1. Improve study abroad programs

Increase quality of programs and number of students participating.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 4.3.1., 4.3.2.,
- USA- SACS-Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

International Education meets goals
Direct - Other

Details/Description: The Office of International Education will meet its goals

Acceptable Target: 75% of measures meet acceptable targets

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for International Education meets goals

Summary of Findings: MIDYEAR: International Education met all unit goals.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

3.2. Improve Campus Programs for Global

Measures & Findings

Literacy

Increase number of international and intercultural events on campus and student participation.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 4.1.1., 4.1.2., 4.2.2., 4.2.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

International Education Meets Goals
Direct - Other

Details/Description: The Office of International Education meets goals

Acceptable Target: 75% of measures meet acceptable targets

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for International Education Meets Goals

Summary of Findings: MIDYEAR: International Education met or exceeded all unit goals.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

4. Improve Outreach Programs

University College will improve services to at-risk populations in Cumberland and surrounding counties.

4.1. Increase outreach to at-risk populations

80% of University College programs serving non-FSU students will increase quality and quantity of service to their clients.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.1., 1.1.2., 1.1.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.5, 3.4.2

Measures & Findings

Units meet goals
Direct - Other

Details/Description: Units providing outreach to at-risk populations (College Access Programs, Cross Creek Early High School) will meet goals

Acceptable Target: 100% of units (College Access Programs, Freshman Center) will meet unit goals

Implementation Plan (timeline): Measured at the end of Fall and Spring

Key/Responsible Personnel: Director, College Access Programs; Director of First-Year Studies

Supporting Attachments:

Findings for Units meet goals

Summary of Findings: MIDYEAR: College Access Program will be able to measure success only at end of year. However, midyear indicators suggest that unit is on track.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

5. Improve efficiency and effectiveness

5.1. Increase grant funding

University College units will submit two grants for external funding.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 6.1.2., 6.2.1.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Measures & Findings

Unit grants written
Direct - Other

Details/Description: At least four grants submitte by University College units.

Acceptable Target: Four grants submitted by May 30, 2010.

Implementation Plan (timeline):

Key/Responsible Personnel: University College Unit Heads

Supporting Attachments:

Findings for Unit grants written

Summary of Findings: MIDYEAR:

International Education: Submitted Internationalizing the HBCUs grant.
Core Curriculum: Submitted Next Generation Learning Challenges grant.

Acceptable Target Achievement:

Recommendations : Continue efforts to identify grant opportunities.

Reflections/Notes :

Substantiating Evidence:

5.2. Optimize Use of Technology

Measures & Findings

Effectively use information technology to improve academic support, advisement, and enrichment programs.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.6.1., 1.6.2., 1.6.4.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Automation of service records
Direct - Other

Details/Description: Units will introduce electronic record of service users--visitors, phone calls, e-mails.

Acceptable Target: 50% of units will implement appropriate technology by May 30, 2011.

Implementation Plan (timeline):

Key/Responsible Personnel: Unit heads.

Supporting Attachments:

Findings for Automation of service records

Summary of Findings: MIDYEAR: Accutrack automated advising and academic support sign-in implemented in Learning Center, Transfer and Advisement Center, Freshman Center, Special Programs. Also being used by the School of Education.

Acceptable Target Achievement:

Recommendations : AccuTrack will be extended to other academic support and advising areas, such as STEM programs.

Reflections/Notes :

Substantiating Evidence:

5.3. Increase private giving

Increase donations by FSU faculty and staff as well as by members of the community

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 6.3.1., 6.3.2., 6.3.3., 6.3.4.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Measures & Findings

Donations to University College
Direct - Other

Details/Description: Private donations to the unrestricted funds of University College and its units.

Acceptable Target: $2000 donated by May 30, 2011.

Implementation Plan (timeline):

Key/Responsible Personnel: Dean of University College

Supporting Attachments:

Findings for Donations to University College

Summary of Findings: MIDYEAR: No donations received.

Acceptable Target Achievement:

Recommendations : Contact Institutional Advancement to ensure inclusion of University College in fund-raising strategies.

Reflections/Notes :

Substantiating Evidence:

6. Increase faculty and staff development

6.1. Promote Faculty/Staff Development

100% of units will have professional development plans for their employees.

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.3.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Measures & Findings

System for reporting professional development activity implemented
Direct - Other

Details/Description: Units will have a method for recording and reporting on professional development activity of staff

Acceptable Target: 100% of units have a system in place by May2011.

Implementation Plan (timeline):

Key/Responsible Personnel: Unit heads

Supporting Attachments:

Findings for System for reporting professional development activity implemented

Summary of Findings: MIDYEAR: Digital Measures implemented and updated for Freshman Center, Learning Center, Transfer and Advisement Center, Military Education.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence: