Report:	Assessment Plan Details for: • Provost and Vice Chancellor for Academic Affairs
	Report Generated by TaskStream
Workspace:	Operational Plan & Assessment Report - OPAR
Assessment Plan:	2010-11Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template:	OPAR Assessment Plan
Report Generated:	Thursday, February 10, 2011

Measures and Findings

Academic Affairs Unit Goals 2010+

1. Student Learning

Learning outcomes

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 1. Teaching, 2. Master's, 3. Doctoral,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.2., 1.2.3.,
- UNC Tomorrow: 4.1.1,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

Core Learning Outcomes - Core Curriculum Review

Details/Description: In its 2009-10 Assessment Findings, Academic Affairs reported that assessment of core learning outcomes will be closely monitored in 2010-11. 100% of the courses reviewed by the Core Curriculum Review Committee will provide evidence, including direct and indirect measures, that students are achieving acceptable levels of learning of core learning outcomes OR will include plans for improving student learning.

Acceptable Target: 100% of courses reviewed will provide evidence of student learning.

Implementation Plan (timeline): Ongoing assessment of courses; final report and recommendations from committee due by May 30, 2010.

Key/Responsible Personnel: Dean of the University College

Supporting Attachments:

Findings for Core Learning Outcomes - Core Curriculum Review

Summary of Findings: MID-YEAR STATUS: In fall 2010, the Core Curriculum Committee reviewed assessment reports for several courses that collectively addressed 3 of the 6 major learning outcomes: Communication Skills, Inquiry Skills, and Reasoning Skills. The Committee also defined competencies for instructors teaching in the core curriculum and reviewed certification requests for several 4 courses in sociology, psychology, and humanities. A report was completed on the institutional CLA given to entering freshmen.

Acceptable Target Achievement:

Recommendations : MID-YEAR STATUS:
-The Core Advisory Committees will ask departments to submit assessment data of core learning outcomes in the major.
-The Core Certification Process will continue in spring 2011.

Reflections/Notes :

Substantiating Evidence:

Faculty and Student Engagement

Details/Description: In its 2009-2010 Assessment Findings, Academic Affairs indicated efforts would be made to improve the collection of evaluative data on programs intended to improve the intellectual and cultural climate. The primary task in 2010-11 will be to establish baseline data for faculty-student involvement in campus activities. A plan for identifying and inviting faculty-student participation will be developed. Each department/unit will be required to have representatives at all major campus events, to include students and majors.

Acceptable Target: To be determined as base-line data are developed.

Findings for Faculty and Student Engagement

Summary of Findings: MID-YEAR STATUS:
- At mid-year reviewed NSSE 2010 results. On the benchmark, Enriching Educational Experiences -- which measures engagement in complementary learning experiences for students -- seniors reported lower levels of engagement at statistically significant levels than all comparison groups (Writing Consortium, Carnegie Classification, and all NSSE institutions.) 35.4 for FSU Seniors; 40.8 for Writing Consortium institutions; 44.0 for others in the same Carnegie classification; and 40.5 for all NSSE institutions. These findings challenge FSU to

Implementation Plan (timeline): In fall 2010, Academic Affairs will identify major campus events and develop a plan for ensuring faculty-student involvement.

Key/Responsible Personnel: Office of Academic Affairs, deans, department chairs; Center for Community Justice and Service Learning

Supporting Attachments:

consider ways of engaging students more effectively, especially at the senior level.
- Provost's office investigated various approaches for systematically collecting information on faculty and student engagement (out-of-classroom activities), including:
> Collegiate Link/Student Voice web-based technology for
data collection and assessment (in collaboration with
Student Affairs. Plans are to consider implementing this
approach in 2011-2012.
> Development of a Faculty-Student Engagement online form for faculty/chairpersons to use to submit information on student participation and optional class assignments was completed in January 2011.

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATION:
- Provost's office to develop website for Operational Plan and Assessment Review that will provide easier access to planning and assessment tools including faculty and student engagement reporting.

Reflections/Notes :

Substantiating Evidence:

Faculty-Student Engagement Online Form (Web Link)
http://uncfsuir.qualtrics.com/SE/?SID=SV_bQwbmjQbJbcU8q8

Learning Outcomes in OPARs

Details/Description: In 2009-10, Academic Affairs set a target of 100% of academic departments completing effective assessments of program learning outcomes. This target was not fully achieved. In 2010-11, all academic departments will develop Operational Plan and Assessment Reports (OPARs) that include assessment of program and core learning outcomes. Departmental assessments will include both direct and indirect measures. Their assessment reports will show that students are achieving learning outcomes. If students fall below expected levels of achievement, plans will be developed to ensure improvement.

Acceptable Target: 100% of units will develop OPARs that include assessment of program and core learning outcomes.

Implementation Plan (timeline): OPAR finalized by September 1, 2010. Mid-year reports in December 2010; Assessment Report finalized by June 30, 2011.

Key/Responsible Personnel: Deans, department chairs, and unit heads

Supporting Attachments:

Findings for Learning Outcomes in OPARs

Summary of Findings: MID-YEAR STATUS:
- Mid-year review of academic department OPARs revealed a need to strengthen assessment of program learning outcomes.

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATIONS:
- To conduct workshops to address enhancement of program learning outcomes

Reflections/Notes :

Substantiating Evidence:

Specialized Accreditation

Findings for Specialized Accreditation

Details/Description: In its 2009-10 Assessment Findings regarding specialized accreditation, Academic Affairs indicated that specialized accreditation efforts will continue in 2010 - 11 with site visits for music and computer science in fall 2010. At least two programs will achieve specialized accreditation in 2010-2011.

Acceptable Target: Two programs will achieve specialized accreditation in 2010-2011

Implementation Plan (timeline): - Provide mid-year status of specialized program accreditation by January 2011
- Develop a 5-year plan for academic programs to seek specialized accreditation by March 2011

Key/Responsible Personnel: Associate Vice Chancellor for Academic Program Development

Supporting Attachments:

Summary of Findings: MID-YEAR STATUS:
Both Music and Computer Science programs hosted specialized accreditation site visits.
- The Music program was evaluated by the National Association of Schools of Music and appears to have met most of the NASM standards. The department chairperson, plans to address the areas in question and respond by May 1, 2011.
- The Computer Science program was evaluated by the Accreditation Board for Engineering and Technology (ABET). Some weaknesses and concerns were indentified; however, the Computer Science program received no deficiencies. The program expects to receive accreditation approval by June 2011.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes : Academic Affairs also assesses academic programs for low-productivity. Several academic programs were discontinued as of January 2011 and approved by FSU, UNC General Administration, and UNC Board of Governors (see attached).

Substantiating Evidence:

FSU Discontinued Academic Programs - 2010-2011 (Word Document (Open XML))

UNC Board of Governors Academic Productivity Report - 2010 (Microsoft Word)

2. Retention and Graduation

Retention and Graduation Rates

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 2. Master's, 3. Doctoral,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.5.,
- UNC Tomorrow: 4.2.5,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Advisement

Details/Description: Initiated in 2009-10 to improve advisement, the Advisement Improvement Mandate (AIM) will be continued in 2010-11 as part of the university's overall retention efforts. (See attached information about AIM.) Three measures are used: the annual Advisement Survey; the Survey of Graduating Seniors. In 2010, 84.1% of respondents (616) either agreed or strongly agreed that advisement was effective. On the Senior Survey, 71.2% (n = 323) and 74% (n=457) rated academic advisement overall as 3 or 4 (4 = Excellent) in fall 2009 and spring 2010 respectively. The percentage of graduates requiring a course substitution/waiver will also be reduced to 30% or less. In 2010-11, all three targets will be achieved.

Acceptable Target: 87% will express satisfaction with Advisement on the Advisement Survey and 80% will rate advising 3 or 4 pm the Graduating Senior Survey. (compared to 75% who rate advising 3 or 4 in 2010). The percentage of graduates with a waiver/substitution will be no more than 30% (compared to current 36.7%).

Implementation Plan (timeline): -

Findings for Advisement

Summary of Findings: MID-YEAR STATUS:
- In fall 2010 Advisement Survey, 79.7% of 1335 respondents either agreed or strongly agreed that they are satisfied with the quality of academic advisement. This is below the target of 87%.
- Provost's office will follow-up with Institutional Research to get data on graduating Senior Survey for fall 2010.
- Provost's office will get report from Registrar on percentage on graduates requiring course substitution waivers.

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATIONS:
- Departments were encouraged at mid-year to take action to improve advisement.
- Implement recommendations from committee established to develop criteria and processes for evaluating and rewarding academic advisement

Reflections/Notes :

Substantiating Evidence:

Substitutions/waivers will be reported at the conclusion of each semester.

Key/Responsible Personnel: Institutional Research conducts the senior survey. University College conducts the Advisement Survey. The Registrar's Office reports on number of substitutions/waivers.

Supporting Attachments:

Annual Retention Dashboard

Details/Description: In 2009-10, Academic Affairs implemented the "Annual Retention Dashboard" to measure retention and its Assessment findings recommended the continued use of the dashboard in 2010-11 by requiring all departments to develop goals in their operational plans based on the retention dashboard. The retention dashboard, which measures year-to-year retention of all students, differs from the standard method for measuring retention and graduation rates, which monitors exclusively the progression of students who enroll as first-time, full-time students. Deans and department chairs use the Annual Retention Dashboard to monitor the effectiveness of their programs in retaining students.

Acceptable Target: Based on a target of an increase of four percentage points, the retention will increase from 70.1% (fall 2008 to fall 2009) to 74.1% (fall 2009-fall 2010); and from 73.1% (spring 2009 - spring 2010) to 77.1% (spring 2010 -spring 2011)

Implementation Plan (timeline): - The Office of Institutional Research will provide fall-to-fall retention rates by October 15 and spring-to-spring retention rates by March 15 - Budget allocations for 2010-2011 will take into consideration departmental success on retention based on data available at mid-year and year-end.

Key/Responsible Personnel: Provost, deans, department chairs, and Office of Institutional Research

Supporting Attachments:

Annual Retention Dashboard: fall 2008-fall 2009 (Excel Workbook (Open XML))

Annual Retention Dashboard: fall 2009-fall 2010 (Excel Workbook (Open XML))

Annual Retention Dashboard: Spring 2009 to Spring 2010 (Excel Workbook (Open XML))

Findings for Annual Retention Dashboard

Summary of Findings: MID-YEAR STATUS:
- The year-to-year retention of all students from fall 2009 to fall 2010 was 66.5% which does not meet the target of a 4 percentage point increase. The target was probably too ambitious as the university implemented stricter academic progression standards. The provost asked all departments to review their departmental retention rates to determine how they can improve retention so that we can meet our target for spring to spring retention. (See attachment for detailed report)

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATIONS:
- At mid-year, all departments were encouraged to strengthen their retention efforts in order to achieve target by year end.
- To link budget allocations to departmental success on retention.

Reflections/Notes :

Substantiating Evidence:

Annual Retention Dashboard: fall 2009-fall 2010 (Excel Workbook (Open XML))

FSU 2.0

Details/Description: FSU 2.0 refers to the revision of progression standards, implemented in fall 2009, which requires all students to earn 2.0 GPA for good standing. It also includes limit of 5 placed on class withdrawals. A variety of acdemic support strategies have been implemented to help students achieve these standards. Departments and units will be required to target academic support strategies at courses with high D,F,W rates. These efforts will yield a reduction of D,F,W rates. 90% of departments will report that they have reduced D,F,W rates by at least three percentage points.

Acceptable Target: The overall D,F,W rates will be reduced by at least two percentage points. fall 2009 DFW = 27.54%; spring 2010 DFW = 26.02 %. The percentage of students in good academic standing at end of spring 2011 will increase by at least two percentage points. 2010 % in good standing = 80.9%

Implementation Plan (timeline): D,F,W rates will be reviewed after the close of each semester. Percentage of students in good standing will be reviewed at the end of the each semester.

Key/Responsible Personnel: Deans and department chairs.

Supporting Attachments:

Findings for FSU 2.0

Summary of Findings: MID-YEAR STATUS:
- At end of fall 2010, D-F-Ws were 23.5% overall as of 12-30-10 (exclusive of some incomplete grades), down from 27.54% in fall 2009.

- At end of fall 2010, 80.2% of undergraduate students were in good academic standing, compared to 80.9% in spring 2010.

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATIONS:
- Departments were encouraged to review high D-F-W rates at end of fall and strengthen effort to monitor and reduce rates in spring 2011.

Reflections/Notes :

Substantiating Evidence:

D-F-W Report - fall 2010 (Excel Workbook (Open XML))

Retention and Graduation Rates

Details/Description: By 2012, FSU will achieve a 1-yr retention rate of 80%; a 4-year graduation rate of 30%; and 6-year graduation rate of 50%. In 2009, these rates were 73.6%, 9.3%, and 31.5%. Clearly, current rates and targets are separated by a large gap. In 2010-11, one-year retention rates are expected to decline somewhat as a result of implementing tougher academic progression standards. 4-year graduation rates will increase to at least 11.5% and 6-year graduation rates will increase to at least 38%.

Acceptable Target: 4-year graduation rate of at least 11.5%; 6-year graduation rate of at least 38%.

Implementation Plan (timeline): -AIM, Annual Retention Dashboard, and academic support strategies implemented in conjunction with FSU 2.0 will be assessed at mid-year and year-end to determine if other actions are needed.

Key/Responsible Personnel: Provost and Vice Chancellor for Academic Affairs

Supporting Attachments:

Retention and Graduation Rates - from UNC (Microsoft Excel)

Findings for Retention and Graduation Rates

Summary of Findings: MID-YEAR STATUS:
- Information to come; not available as of 12/30/10

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

3. Faculty and Staff Development

Working Conditions

Measures & Findings

Mapped to:

- FSU Mission Statement: 1. Teaching, 4. Service,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.3.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Faculty and Staff Development

Details/Description: Of the 60 faculty members who participated in the 2010 Campus Quality Survey, 11 (18.33%) said they were very satisfied at FSU; 21 (35%) reported being satisfied; 16 (26.67%) reported being somewhat dissatisfied. [ADD STAFF RESULTS] Academic Affairs' will use these measures (CQS item 2-31) to assess the division's overall effectiveness in supporting the faculty and staff. The division will make efforts to increase faculty and staff participation in the survey.

Acceptable Target: At least 65% of faculty will report being satisfied or very satisfied with their employment. [REASSESS AFTER LOOKING AT STAFF RESULTS]

Implementation Plan (timeline): - Increase faculty and staff participation in the CQS through improved communication will be conducted.
- Implement procedures for faculty to request course reassignments in fall 2010.
- Strengthen office of faculty development
- Collaborate with Human Resources to leverage staff development and recognition

Key/Responsible Personnel: Sr. Associate Vice Chancellor for Academic Affairs, provost, for faculty Director of Strategic Planning for staff

Supporting Attachments:

Findings for Faculty and Staff Development

Summary of Findings: MID-YEAR STATUS:
- At mid-year, strategies and procedures have been implemented to improve faculty satisfaction with development and working conditions, including:
> Implementation of faculty course reassignment procedures
> New interim director was named in fall 2010 for the Office of Faculty Development

Acceptable Target Achievement:

Recommendations : MID-YEAR RECOMMENDATIONS:
- Collaborate with FSU Human Resources to strengthen staff development and staff recognition opportunities.

Reflections/Notes :

Substantiating Evidence:

Pre-tenure faculty

Details/Description: FSU is a member of COACHE (Collaborative on Academic Careers in Higher Education), which conducts a surevy of pre-tenure faculty. FSU will conduct the survey in spring 2011. Eight items have been selected for special review either because of their inherent importance or because they showed decline in the 2008-09 administration. These items include: Q 50, overall rating; 45b: institution as a place to work; 48: would you choose this institution again; 27a. Tenure decisions based on performance; 26. Consistent messages about tenure; 29b. number of courses taught; 33b, research services; and 33c. teaching services. Scores will improve on at least six of the eight.

Acceptable Target: 6 of 8 measures show increases.

Implementation Plan (timeline): - A COACHE group will be formed to devise strategies for increasing participation and planning activities in response to the needs identifieD. The committee will be formed before October 1; The survey will be conducted during February. The results will be available in the summer.
- A faculty mentoring program will be established for pre-tenure faculty

Key/Responsible Personnel: Insttituional Research; Office of the Provost.

Supporting Attachments:

Findings for Pre-tenure faculty

Summary of Findings: MID-YEAR STATUS:
- No findings to report, but the COACHE Advisory Committee has been established.
- Interim Director of Faculty Development is developing a mentoring program for new faculty.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

4. Research

Research productivity

Mapped to:

- FSU Mission Statement: 2. Research, 3. Scholarship,
- FSU Strategic Priorities, Initiatives, and Indicators: 5.2.1., 5.2.2., 6.1.2., 6.2.1., 6.2.2., 6.2.3.,
- UNC Tomorrow: 4.7.1, 4.7.3,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.4

Measures & Findings

Faculty Accomplishments

Details/Description: Information about faculty accomplishments in research, scholarship, and creative activities will be collected in Digital Measures to facilitate reporting. in 2010-11, the number of faculty acomplishments will increase by at least 5%.

Acceptable Target: 5% increase over 2009-10.

Implementation Plan (timeline): - Office of Faculty Development will assist faculty and departments to ensure faculty are proficient in using Digital Measures and remind them regularly to report accomplishments. Reports will be run at least twice a year, once at the end of the fall semester and a second time, at the end of the year.
- Chesnutt Library will assist faculty in the use of Digital Commons for posting documents for scholarly review.

Key/Responsible Personnel: Faculty, department chairs, deans, provost, special assistant to the provost.

Supporting Attachments:

Findings for Faculty Accomplishments

Summary of Findings: Information to be provided at year-end.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Grants

Details/Description: FSU will monitor closely the number of grants submitted and awarded. The number of submssions and the amount of grant funded research will increase by at least 5%.

Acceptable Target: Increase of at least 5% in number of grant proposals and funds awarded.

Implementation Plan (timeline): - The Office of Sponsored Research will offer workshops and other support activities to increase grant writing.
- A course reassignment procedure for faculty will be implemented in fall 2010.

Key/Responsible Personnel: Office of Sponsored Research

Supporting Attachments:

Findings for Grants

Summary of Findings: Information to be provided at year-end.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

5. Outreach

Outreach

Mapped to:

Measures & Findings

Outreach and Community Engagement

Findings for Outreach and Community

- FSU Mission Statement: 1. Southeastern North Carolina, 2. Military Community, 3. Other NC Educational institutions, 4. Nation, 4. Service, 5. World,
- FSU Strategic Priorities, Initiatives, and Indicators: 3.1.1., 3.1.2., 3.1.3., 3.2.1., 3.2.2., 3.3.1., 3.3.2., 3.3.3.,
- UNC Tomorrow: 4.4.4, 4.4.5, 4.7.4,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.5

Details/Description: Academic Affairs will ensure the effectiveness of outreach and community engagement programs.

Acceptable Target: Programs to report on maintain or increase number of activities and persons served compared to the previous year.

Programs provide evidence of impact relative to quality and satisfaction by participants.

Implementation Plan (timeline): Appropriate departments and units will be required to submit information to supervisors/deans/provost at mid-year and year-end.

Key/Responsible Personnel: Department chairs, unit heads, deans, faculty, and staff

Supporting Attachments:

Engagement

Summary of Findings: MID-YEAR STATUS:
Center for Community Justice & Service Learning (CCJS&L)
- From July 1 to December 31, 2010, 183 students participated in service learning in 16 different classes among 9 disciplines. Collectively, they completed 1,762 hours of service.
- In Spring 2011, 17 service learning classes in 10 disciplines are underway.
- In January 2011, 172 students participated in the MLK Challenge Day of Service coordinated by the FSU VISTA volunteer.

Entrepreneurship Center:
- The Entrepreneurship Leadership Institute was held in October 2010 that included 4 speakers including Sam Duncan, CEO of Office Max, the Fayetteville Mayor and the Cumberland County Commission Chair with 150 persons in attendance.
- The 2nd Annual Youth Entrepreneurship Conference was held in November 2010 that included 8 speakers with 630 persons in attendance.
- Speakers confirmed for two upcoming annual events: the upcoming FSU 2nd Annual Green Business Conference and the OFC Venture Challenge.

Math-Science Education Center (MSEC): In 2009-2010, MSEC was to develop a target number of participants served each year. The following provides this information at mid-year:
- Four (4) sessions have been held for mathematics and science teachers, including information and work sessions for parents.
- "Get the Math" sessions to be held for mathematics teachers on February 26, 2011, estimating 100 in attendance.
- Pre-College Program-Saturday Academy is serving approximately 150 students in fall 2010 compared to 189 students for full-year 2009-10. Additional students are expected to participate in spring 2011, increasing the total number.

Special Programs:
- EOC: As of January 2011, 989 participants of which 414 (41.86%) have applied for admission to post-secondary education.
- Student Support Services: 100% of first-year student participants have been retained through the spring semester 2011. Of the 41 students in the six-year graduation cohort (entered in 2005-2006), 23 (56%) to date have graduated. Eleven SSS students graduated in fall 2010.

College Access Program: Mid-year indicators show that this unit is on track. A complete report will be provided at year-end.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Effectiveness and efficiency

Mapped to:

- FSU Mission Statement: 1. Teaching, 2. Research, 3. Scholarship, 4. Service,
- FSU Strategic Priorities, Initiatives, and Indicators: 6.1.1.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1

Measures & Findings

Fiscal Integrity

Details/Description: Ensure fiscal integrity and accountability in all operations.

Acceptable Target: - At mid-year (December), 50%-60% of state-appropriated funds have been used per department
- At nine-months (March), 80%-90% of state-appropriated funds have been used per department
- April-June - Develop zero-based budgets for next year

Implementation Plan (timeline): - Academic Affairs will regularly/daily monitor state-appropriated budgets for each department.
- Academic Affairs will regularly monitor compliance with business and finance and human resources policies and procedures.
- For grants and external funds, Academic Affairs will require each department/unit to submit a Fund Authorization to establish a budget at the beginning of the grant fiscal year.
- Academic Affairs will require academic departments to monitor the Student Credit Hours generated by each faculty member per semester.

Key/Responsible Personnel: Provost, Director of Academic Budgeting and Administration, Deans, Chairs, Department/Unit Heads

Supporting Attachments:

Findings for Fiscal Integrity

Summary of Findings: As of December 2010, Academic Affairs had expended 50% ($22,076,940) of its adjusted state-appropriated funds allocated this year and, therefore, is on target.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes : In spring 2011, FSU will have to reduce its budget by an additional 2.5% (approximately $4 million for Academic Affairs) as requested by the State of North Carolina.

Substantiating Evidence:

Planning and Assessment

Details/Description: All units within Academic Affairs will be required to develop an Operational Plan and Assessment Report (OPAR) for 2010-11. The division will distinguish between planning units and contributing units. A "contributing unit" is not responsible for developing an independent plan, but will contribute to the plan of the larger unit to which it reports. 100% of planning units will develop OPARs according to the time table below.

Acceptable Target: 100% of planning units will submit an Operational Plan and Assessment Report..

Implementation Plan (timeline): Operational Plans will be reviewed and finalized by departmental faculty in August 2010; OPARs will be reported in Task Stream; Assessment reports will be completed by all planning units by June 15, 2011.

Key/Responsible Personnel: Academic Affairs, all unit heads and department chairs.

Supporting Attachments:

Findings for Planning and Assessment

Summary of Findings: MID-YEAR STATUS:
- Provost met with each dean and academic department at end of fall 2010 semester; 100% of the departments had developed an OPAR for 2010-11.
- Provost's office to follow-up with academic support units to determine status of OPARs and conduct mid-year reviews in January 2011. E-mail sent to SACS Liaison for status on December 30, 2010.
- Provost's review of Academic Affairs OPARs identified a series of common problems (see attached). Specific comments were provided for each unit under the "Add Comments" section in Task Stream. The Academic Affairs Office will work with deans, directors, and chairs to revise plans and to incorporate midyear assessment findings.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Summary of Midyear review of Academic Affairs OPARS (Word Document (Open XML))

Provides general recommendations for improving OPARS.

SACS Reaffirmation

Details/Description: Complete all 2010-2011 requirements for reaffirmation.

Acceptable Target: 100% compliance to SACS requirements and deadlines.

Implementation Plan (timeline):

Key/Responsible Personnel: SACS Liaison

Supporting Attachments:

Findings for SACS Reaffirmation

Summary of Findings: MID-YEAR STATUS:
- Based on the off-site report of our compliance audit, we met 82% of the standards and are in compliance with all core requirements; however, FSU needs to address 13 comprehensive standards and 2 federal requirements in preparation for the April 2011 site visit.
- The QEP is in progress and on target to be completed by February 2011.

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence: