Report:	Assessment Plan Details for: Library
	Report Generated by TaskStream
Workspace:	Operational Plan & Assessment Report - OPAR
Assessment Plan:	2009-10 Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template:	OPAR Assessment Plan
Report Generated:	Friday, February 25, 2011

Measures and Findings

Library Unit Goals

1. Ensure user needs for information are met

1. Mastery of ACRL Guidelines

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.3.,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

ACRL Guidelines workshop will be conducted.

Indirect - Other

Details/Description: A day and a half workshop will be conducted for Chesnutt Fellows. A pre-test and post test will be given to faculty members to evaluate their knowledge of information literacy standards. The passing rate for the pre-test is 75% and 90% for the post test.

Acceptable Target: The passing rate for the pre-test is 75% and 90 for the post test.

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for ACRL Guidelines workshop will be conducted.

Summary of Findings: Monica Rhue and Courtney Mack facilitated a day and a half Information Literacy Workshop for Ten faculty members and ten librarians on December 15-16, 2009. The ten faculty members from the previous cohort also particiapted in the workshop.

Acceptable Target Achievement: Not Met

Recommendations : Involve the newly hired Bibliographic Instruction and Distance Education Librarian with the Information Literacy program. Review the assessment portion of the program to make it more structued for the faculty in submitting their written reports. The May presentations should be noted in the outcome. The first payment to faculty members should be made after the May presentations rather than the first workshop.

Reflections/Notes : What were the ratings from the faculty evaluations? The passing rate for the pre-test and post are not the only "acceptable target achievements" that should be measured in this goal.

Substantiating Evidence:

Develop a syllabus that incorporates ACRL standards.

Indirect - Other

Details/Description: Faculty members will meet a minimum of four times during the spring semester to develop a syllabus that incorporates ACRL standards.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Develop a syllabus that incorporates ACRL standards.

Summary of Findings: All ten faculty members participating in the Chesnutt Fellows met with their assigned librarian the a minimum of four times during the spring semester.

Acceptable Target Achievement: Met

Recommendations : In addition to the four meetings with the faculty members, the librarians should meet formally as group to discuss any issues or concerns they have about the collaboration with their assigned faculty member. If the faculty member is revising their syllabus but not addressing ACRL standards that information should be brought to the attention of the activity director.

Reflections/Notes : Some librarians my need additional training and support in working with faculty members to incorporate ACRL standards.

Substantiating Evidence:

Presentation on enhanced syllabus.
Indirect - Other

Details/Description: Chesnutt Fellows will make a presentation on their enhanced syllabus.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Presentation on enhanced syllabus.

Summary of Findings: Nine of the ten faculty members made a presentation (and submitted a written paper) on their participation in the Chesnutt Fellows program, the changes made in their syllabus, and the differences in the quality of assignments submitted by the students.

Acceptable Target Achievement: Met

Recommendations : The presentations should have a prescribed set of questions that should be answered.

Reflections/Notes : Due to a malfunction with the videotaping equipment, the session was not taped.

Substantiating Evidence:

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2. Increase student satisfaction by 5%

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.2.

Measures & Findings

Conduct “point of use“ survey.
Indirect - Survey

Details/Description: The library will conduct a “point of use“ survey during the spring semester of 2010.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Conduct “point of use“ survey.

Summary of Findings: In the spring semester of 2010, the library conducted a "point-of use-survey". The results showed that 93.5% of the students were satisfied library overall. This was a 14.5% increase compared to last year.

Acceptable Target Achievement: Exceeded

Recommendations : The library needs to increase the number of participants in the survey.

Reflections/Notes : The 14.5% increase in the respondent who were satisfied "overall" with library services was somewhat surprising because of the reduction in hours. The "Library Point of Use Survey" did not have question directly related to hours.

Substantiating Evidence:

Library hours will be increased.
Indirect - Other

Details/Description: Library hours will be increased 10% during the spring of 2010.

Acceptable Target: Library hours will be increased 10% during the spring of 2010.

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Library hours will be increased.

Summary of Findings: Library hours were not increased.

Acceptable Target Achievement: Not Met

Recommendations : The library should remain open until 11 p.m. Monday through Thursday.

Reflections/Notes : Most graduate classes are held in the 6-9 timeframe. Most graduate students are not going to come to the library after nine knowin that it is going to close at 10 p.m.

Substantiating Evidence:

3. Increase use of library services

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.2.

Measures & Findings

Increase library usage.
Indirect - Other

Details/Description: Circulation and patron statistics from the library annual report; compare AY 2009-10 with AY 2008-09. Increase usage in the following categories; patronage 5%; circulation 5%; reference questions 5%.

Acceptable Target: Increase usage in the following categories; patronage 5%; circulation 5%; reference questions 5%.

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Increase library usage.

Summary of Findings: The gate count for the 2009-2010 year was 190,091. This represents an 18% decrease compared to the previous year.

Acceptable Target Achievement:

Recommendations : The library needs to develop a marketing plan to increase user services.

Reflections/Notes : Decreasing gate counts is a national trend. However, the staff has identified another factor in Chesnutt Library's gate count. The library has one gate identified as entrance and one identified for exit. However, a significant number of students use the entrance gate to exit the building due to proximity. As a result the library developed a formula to encompass the count for both gates. The formula was applied to last year's count and used to determine the count for this year. Therefore , the comparison made between this year and last year is valid.

Substantiating Evidence:

Usage statistics will increase.
Indirect - Other

Details/Description: Usage statistics from individual electronic databases will increase 10%.

Acceptable Target: Usage statistics from individual electronic databases will increase 10%.

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

No Findings Added to Usage statistics will increase.

4. Archives meet national standards for photo preservation

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.2.

Measures & Findings

Color photographs to be appropriately stored.
Indirect - Other

Details/Description: Color photographs will be re-housed in appropriate containers.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for Color photographs to be appropriately stored.

Summary of Findings: The Archival staff processed 31,432 photographs,

Acceptable Target Achievement:

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Conservation treatment for historic photographs.
Indirect - Other

Details/Description: Eighteen historic photographs will go through conservation treatments.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

No Findings Added to Conservation treatment for historic photographs.

Scrapbooks will be digitized and microfilmed.
Indirect - Other

Details/Description: Rudolph Jones scrapbooks will be digitized and microfilmed.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

No Findings Added to Scrapbooks will be digitized and microfilmed.