Report:	Assessment Plan Details for: College of Arts and Sciences
	Report Generated by TaskStream
Workspace:	Operational Plan & Assessment Report - OPAR
Assessment Plan:	2010-11Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template:	OPAR Assessment Plan
Report Generated:	Friday, February 25, 2011

Measures and Findings

College of Arts and Sciences
Unit Goals

Unit Goal 1: Increase graduation rates

1. 80% retention

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 2. Arts and Sciences, 2. Master's, 3. Health Profession,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.5.,
- UNC Tomorrow: 4.2.5,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.2

Measures & Findings

One Year retention rates for each CAS Department as provided by Institutional Research

Other level; Direct - Student Artifact

Details/Description: In Spring 2010 only 30% (3) academic departments in CAS had a one-year retention rate at 80% or above, which was below our goal of 100%. Thus, we continue to work on this goal: The One-year retention rates for undergraduate and graduate students in each of the units in the College of Arts and Sciences will be at or above 80%.

Acceptable Target: 80% one-year retention rate for all undergraduate and graduate students in each CAS academic department.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean, Assistant Dean, and Academic Counselor

Supporting Attachments:

CAS Department Retention Rates (Excel Workbook (Open XML))

Findings for One Year retention rates for each CAS Department as provided by Institutional Research

Summary of Findings: Based on mid-year data, only the Department of Communication reached the goal of a retention rate of 80% or higher.

Acceptable Target Achievement: Not Met

Recommendations : The data was reviewed with the Chairs and the Chairs were instructed to talk about strategies at their first Department Meeting on January 4th. All CAS Chairs were instructed to have faculty advisors contact each student not registered for the spring to encourage them to register or assist them with any holds on their registration. The CAS Academic Counselor contacted a large number of these students. Each were instructed to keep data on those students to ascertain the reasons for not registering.

Reflections/Notes : Many of the students had not registered because the university had suspended them for academic reasons. A number of others had not registered because they did not return their rental books and now need to purchase them.

Substantiating Evidence:

One-Year retention rates for CAS as provided by FSU Institutional Research

Other level; Direct - Student Artifact

Details/Description: In Spring 2010, the College of Arts and Sciences had a 73% one-year retention rate. Thus, we continue to work on our goal: The College of Arts and Sciences' undergraduate and graduate students, who enrolled in Fall 2010 and did not graduate, will re-enroll at a rate of 80% or above in Fall 2011.

Acceptable Target: 80% retention rate of all undergraduate and graduate students.

Findings for One-Year retention rates for CAS as provided by FSU Institutional Research

Summary of Findings: The Fall 2009 retention rate was 73.8%, which is well below our goal of 80%. The change from last year's 73.7% last year is insignificant.

Acceptable Target Achievement: Not Met

Recommendations : We must dramatically increase our efforts to get more students retained in the Spring. Each Chair was directed to contact students who had not

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean, Assistant Dean and Academic Counselor

Supporting Attachments:

CAS Retention Rate (Excel Workbook (Open XML))

registered and encourage them to do so or try to assist them with any holds. The CAS Academic Counselor contacted a large number of students as well.

Reflections/Notes : Although only one department had a rate of 80% or higher, the College retention rate was lowered by the very low retention rate in the Department of Nursing. This rate was impacted by the suspension of the nursing program. The university also suspended a large number of students for academic reasons.

Substantiating Evidence:

Unit Goal 2: Improve Student Services Satisfaction

2. Improve student satisfaction with advising

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 2. Arts and Sciences, 2. Master's, 3. Health Profession,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.1., 1.5.2.,
- UNC Tomorrow: 4.2.5, 4.2.6,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Increase Student Satisfaction Survey Scores in each Department to 90%

Other level; Indirect - Survey

Details/Description: In Spring 2010 the student satisfaction rate with advising was above 90% in only three of the CAS Academic Programs. Thus, we continue to work on this goal: the student survey satisfaction with advising score will be 90% or above in each Department in the College of Arts and Sciences.

Acceptable Target: 90% of the students taking the advising survey will report that they are satisfied or very satisfied with their academic advising in the major.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean, Assistant Dean, and Academic Counselor

Supporting Attachments:

Findings for Increase Student Satisfaction Survey Scores in each Department to 90%

Summary of Findings: The Fall Student Advising Survey data show that only the Department of Peforming and Fine Arts received a score of 90% or higher. There is a great disparity between academic departments, ranging from 62.5% to 90%.

Acceptable Target Achievement: Not Met

Recommendations : The CAS Academic Counselor and the Assistant Dean will be holding workshops on academic advising in the spring. These data will be discussed with the Chairs and faculty to encourage them to make a greater effort to improve advising.

Reflections/Notes : There is a great disparity between the different departments and it cannot be attributed to the number of advisors or any other known factor.

Substantiating Evidence:

Copy of Advising Survey 201060 vs 200960 ShortCAS2.xlsx (Excel Workbook (Open XML))

Increase Student Survey Scores to 90%

Other level; Indirect - Survey

Details/Description: In Fall 2009, 81.5% of the students majoring in the College of Arts and Sciences reported a satisfaction rate of 79.7% which was significantly lower than our goal of 90%. Thus, we will continue to work on the goal: Students majoring in the College of Arts and Sciences will report a 90% satisfaction rate will advising.
will report on the Student Satisfaction Survye that 90% of them are satisfied with their academic advising.

Acceptable Target: 90% of the CAS majors will report that they are satisfied with their academic advising.

Findings for Increase Student Survey Scores to 90%

Summary of Findings: The Student Satisfaction Survey in Fall 2010 showed a drop from 84% to 78.2% satisfaction with advising in the College of Arts and Sciences.

Acceptable Target Achievement: Not Met

Recommendations : The Dean will meet with the Department Chairs to discuss these data and discuss strategies for increasing this score. The Dean will also discuss these findings with the faculty in the CAS Town Hall meeting to strategize on how to increase this satisfaction score. The CAS Acadcmic Counselor and the Assistant Dean

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: Dean / Assistant Dean / CAS Academic Counselor

Supporting Attachments:

will be conducting advising workshops in the spring semester to help faculty become more compentent with advising. We may consider asking faculty from the successful programs to assist in these workshops.

Reflections/Notes : Student satisfaction scores vary widely among the Departments, so maybe we can use faculty to train other faculty with advising.

Substantiating Evidence:

Copy of Advising Survey 201060 vs 200960 ShortCAS2.xlsx (Excel Workbook (Open XML))

Unit Goal 3: Academic and Co-Curricular Activities

3. Improve Graduating Senior Survey Score

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 2. Arts and Sciences, 2. Master's, 3. Health Profession,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.2., 1.4.2.,
- UNC Tomorrow: 4.1.1,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1

Measures & Findings

Improve CAS Graduating Senior Survey Score to 3.20
Other level; Indirect - Survey

Details/Description: Improve the mean score measuring the entire educational experience of graduating seniors majoring in the College of Arts and Sciences from 3.15 to 3.20.

Acceptable Target: 3.20 will be the mean score on the graduating senior survey.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean, Assessment Coordinator

Supporting Attachments:

Graduating Senior Survey (Excel Workbook (Open XML))

Findings for Improve CAS Graduating Senior Survey Score to 3.20

Summary of Findings: The data from the Graduating Student Survey has not yet been provided.

Acceptable Target Achievement: Not Met

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Improving Graduating Senior Survey Score in each CAS Department to 3.20
Other level; Indirect - Survey

Details/Description: Improve the mean score measuring the entire educational experience of graduating seniors in each CAS academic department to 3.20.

Acceptable Target: 3.20 will be the mean score for each of the 13 academic departments in CAS

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and Assessment Coordinator

Supporting Attachments:

Findings for Improving Graduating Senior Survey Score in each CAS Department to 3.20

Summary of Findings: The data have not yet been provided.

Acceptable Target Achievement: Not Met

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Unit Goal 4: Expand Collaborations and Partnerships

4. Establish new partnerships and collaborations

Mapped to:

Measures & Findings

Review the list of new MOUs with high schools and community colleges

Findings for Review the list of new MOUs with high schools and community

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 1. Southeastern North Carolina, 2. Arts and Sciences, 2. Master's, 3. Health Profession, 3. Other NC Educational institutions, 4. Nation, 5. World,
- FSU Strategic Priorities, Initiatives, and Indicators: 5.1.1.,
- UNC Tomorrow: 4.1.2, 4.1.3, 4.2.1, 4.2.2, 4.2.5, 4.2.6, 4.3.5, 4.5.2,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Institution level; Direct - Other

Details/Description: Establish three new partnerships and/or collaborations with community colleges and high schools. Although we exceeded our target last year, we wish to continue to expand these collaborations to meet university-wide objectives.

Acceptable Target: Three (3) new Memorandi of Understanding

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and Distinguished Professor of Science and Technology

Supporting Attachments:

colleges

Summary of Findings: We have 19 students enrolled from the Math/Science Academy at E.E. Smith High School. This year we have established a new dual enrollment agreement in the RN-BSN program with FTCC. We have plans to renew as many of our dual enrollment agreements with NC Community Colleges in the spring as we can. We have plans to contact Wake Tech to develop a dual enrollment agreement in CJ. The Dual Enrollment/Transfer Committee is working on improving these agreements. Communication and Visual Arts are preparing dual enrollment agrements for their programs.

Acceptable Target Achievement: Not Met

Recommendations : We are making good progress and should meet our goal.

Reflections/Notes :

Substantiating Evidence:

Review the list of new MOUs with international and U.S. universities
Institution level; Direct - Other

Details/Description: Establish at least two (2) new partnerships or collaborations with universities in the U.S. or in other countries. Although we exceeded our goals last year, we wish to continue expanding these partnerships to meet the goals of the university.

Acceptable Target: Two (2) new Memorandi of Understanding

Implementation Plan (timeline): 2010-2011

Key/Responsible Personnel: CAS Dean, Director of Research, and Distinguished Professor of Science and Technology

Supporting Attachments:

Findings for Review the list of new MOUs with international and U.S. universities

Summary of Findings: We are working on MOUs with UNCC (Criminal Justice) and NCSU (Engineering). We are working on an agreement with East China University of Engineering and Technology in Chemistry. We sent faculty to India to speak with educational institutions there.

Acceptable Target Achievement: Not Met

Recommendations : We are making progress and have a good chance of meeting our goal.

Reflections/Notes :

Substantiating Evidence:

Unit Goal 5: Expand Grant Funding and Contracts

5. Increase grant proposals from 50 to 53

Mapped to:

- FSU Mission Statement: 1. Educational, 2. Arts and Sciences, 2. Research, 3. Health Profession, 3. Scholarship,
- FSU Strategic Priorities, Initiatives, and Indicators: 6.2.0.,
- UNC Tomorrow: 4.1.1, 4.1.2, 4.2.4, 4.2.5,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.4

Measures & Findings

Data from Sponsored Research
Institution level; Direct - Other

Details/Description: Data will be obtained from Sponsored Research on the number of grant proposals submitted by the College of Arts and Sciences. The number of grant proposals from CAS will increase from 50 (2009-2010) to 53 (2010-2011). Last year we failed to reach our goal, so we continue to pursue improvement in this area.

Acceptable Target: Fifty-three (53) grant proposals submitted.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and Director of Research

Findings for Data from Sponsored Research

Summary of Findings: 16 faculty members have participated in grant preparation. 15 grant proposals have been submitted. The numbers are lower than expected and definitely under the 53 target.

Acceptable Target Achievement: Not Met

Recommendations : Dr. Okunbor, CAS Research Officer, will continue to work with faculty to support their grant writing efforts. Typically, more grant proposals are submitted in the spring semester, but it is a slow start. Dr. Okunbor will attempt to put on a grant writing workshop in the spring.

Supporting Attachments:

Annual Report from Sponsored Research (Adobe Acrobat Document)

Reflections/Notes : Having Special Programs and College Access Programs moved to University College eliminated one of our more active grant writing areas. A number of grant proposals are being prepared and at least one was not done through sponsored research, so it was not recorded.

Substantiating Evidence:

Data from Sponsored Research on the amount of Grant money received
Institution level; Direct - Other

Details/Description: Data will be obtained from Sponsored Research on the amount of money received from CAS grant proposals. The amount money received will increase about 6%, from $1.4 million (2009-2010) to $1.5 million (2010-2011). Last year we exceed our goal, but we only measured the amount of money requested, so this year we are measuring the amount of money awarded, which we believe is a more meaningful target.

Acceptable Target: $1.5 million in grant funds will be obtained by the College of Arts and Sciences

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and Director of Research

Supporting Attachments:

Annual Report from Sponsored Research (Adobe Acrobat Document)

Findings for Data from Sponsored Research on the amount of Grant money received

Summary of Findings: The total amount for grant submissions is $5,614,422.07. The total grant award so far this year is $1,119,686, which is below our $1.5 million target

Acceptable Target Achievement: Not Met

Recommendations : The College is well on its way to reaching this goal. A few grants were awarded since these data were collected and we may already be above the target.

Reflections/Notes : The College may exceed our target and thus the faculty are becoming much more effective and effecient in their grant writing. The quality the grant proposals seems to have increased as well as the amounts being requested. This is being accomplished even though we lost our largest producing of grant funding, Sponsored Programs and College Access Programs.

Substantiating Evidence:

Unit Goal 6: Expand Private Support

6. Increase private contributions from $4,700 to $5,500

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 1. Global Citizens, 2. Arts and Sciences, 2. Leaders of Change, 3. Health Profession,
- FSU Strategic Priorities, Initiatives, and Indicators: 6.3.0.,
- UNC Tomorrow: 4.1.2, 4.2.1,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.3

Measures & Findings

Data obtained from Institutional Advancement
Institution level; Direct - Other

Details/Description: Data will be obtained from Institutional Advancement on then number of CAS faculty and staff who contributed money to the College of Arts and Sciences Dean's Office. The number of faculty and staff contributing will increase from 57 (2009-2010) to 75 (2010-2011). We failed to reach our goal last year, so we are continuing to try to improve in this area.

Acceptable Target: 75 CAS Faculty and/or staff will contribute financially to the CAS Dean's Office.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and the CAS Global Scholar Committee

Supporting Attachments:

Findings for Data obtained from Institutional Advancement

Summary of Findings: Our collection this year to date is $35.00. Our target is $5,500.

Acceptable Target Achievement: Not Met

Recommendations : The Dean has contacted the CAS Global Scholar Committee and put pressure on them to make some progress. They are now rapidly preparing a fund raising campaign. We are planning to offer some type of recognition to departments for fund-raising. The Dean has also stressed the importance of the CAS Global Scholar program to the faculty at the CAS Mid-Year meeting and has made a personal plea for their contributions. A CAS Global Scholar was selected and announced at the meeting. The Director also spoke to the faculty about the program.

Reflections/Notes :

Substantiating Evidence:

Data obtained from Institutional

Findings for Data obtained from

Advancement on the money contributed.
Other level; Direct - Other

Details/Description: Data will be obtained from Institutional Advancement on the amount of money contributed to the College of Arts and Sciences Dean's Office. The amount contributed will increase from $4,700 (2009-2010) to $5,200 (2010-2011). Last year we did not meet our goal, so we are trying to improve in this area.

Acceptable Target: $5,200 in donations to the CAS will be obtained.

Implementation Plan (timeline): Spring 2011

Key/Responsible Personnel: CAS Dean and the CAS Global Scholar Committee

Supporting Attachments:

Institutional Advancement on the money contributed.

Summary of Findings: Same as above

Acceptable Target Achievement: Not Met

Recommendations :

Reflections/Notes :

Substantiating Evidence:

Unit Goal 7: Student Learning

Learning Outcomes

Mapped to:

- FSU Mission Statement: 1. Baccalaureate, 1. Educational, 1. Teaching, 2. Master's,
- FSU Strategic Priorities, Initiatives, and Indicators: 1.2.2., 1.2.3.,
- UNC Tomorrow: 4.1.1,
- USA- SACS- Comprehensive Standards (Section 3): 3.3.1.1

Measures & Findings

Learning Outcomes in OPARs
Program level

Details/Description: Last year, CAS did not measure the number of academic departments with learning outcomes in their OPARs, so this year we set the goal: 100% of the academic departments in CAS will develop Operational Plan and Assessment Reports (OPARs) that include assessment of program and core learning outcomes. Departmental assessments will include both direct and indirect measures. Their assessment reports will show that students are achieving learning outcomes. If students fall below expected levels of achievement, plans will be developed to ensure improvement.

Acceptable Target: 100% of the CAS academic departments will develop OPARs that include assessment of program and core learning outcomes.

Implementation Plan (timeline): OPAR finalized by September 1, 2010. Mid-year reports in December 2010. Assessment Report finalized by June 30, 2011.

Key/Responsible Personnel: Dean of the College of Arts and Sciences, Department Chairs, and Assistant Department Chairs

Supporting Attachments:

Findings for Learning Outcomes in OPARs

Summary of Findings: Meetings were held by the Dean and the Provost with each Chair to discuss their program and core learning outcomes. Each Chair was instructed to discuss these outcomes, their assessment, and related program improvements at their first Department Meeting on January 4th. These data were also discussed at the College Mid-Year meeting on January 3rd.

Acceptable Target Achievement: Not Met

Recommendations : The Dean and the Provost will follow up with individual meetings with each Department Chair.

Reflections/Notes :

Substantiating Evidence:

Specialized Accreditation
Program level

Details/Description: Last year we exceeded our goal of having at least two programs complete their self-studies for specialized accreditation. This year at least two programs will receive specialized accreditation in 2010-2011.

Acceptable Target: Two programs will receive specialized accreditation in 2010-2011.

Implementation Plan (timeline): Specialized accreditation will be received by May 30, 2011.

Key/Responsible Personnel: Dean of the College of Arts and Sciences and Department Chairs

Supporting Attachments:

Findings for Specialized Accreditation

Summary of Findings: We have had two successful on-site reviews in Computer Science, music and visual arts. We are well on our way toward accreditation in both of these areas. We are also making significant progress toward accreditation in Chemistry. Social Work successfully completed their reaffirmation.

Acceptable Target Achievement: Not Met

Recommendations :

Reflections/Notes :

Substantiating Evidence: