Report:	Assessment Plan Details for: Facilities Management
	Report Generated by TaskStream
Workspace:	Operational Plan & Assessment Report - OPAR
Assessment Plan:	2009-10 Cycle: Assessment Plan and Assessment Findings
Assessment Plan Template:	OPAR Assessment Plan
Report Generated:	Friday, February 25, 2011

Measures and Findings

1.1.1 Increase the % of students who identify FSU as their first-choice institution.

Outcome

1.1.1 Students who identify FSU as their first-choice

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.1.1.

Measures & Findings

1. First means of assessment

Details/Description: Monitor space utilization ratio by maintaining the university space inventory (DAVE) annually.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: The 2008 Facilities Inventory and Utilization Study was published and released in 2009 by UNC-General Administration. Facilities Management – Space Management conducted an analysis of key ratios to determine the efficiency of FSU's space utilization. Findings for the space utilization were analyzed for discrepencies, incorrect usage of space, and comparison to other similar universities within the System.

Acceptable Target Achievement: Met

Recommendations : Assign a Task Force to conduct a survey/inspection walk-thru of unusual ratios to determine how to maximize room use, evaluate condition of space and verify number of stations.

Reflections/Notes : Task Force has not been formally assigned for each building; however, Facilities staff has conducted surveys of room spaces to verify function and use. During one of the Space Planning Committee meetings, it was suggested that all departments within the building report room assignments and usage to the appropriate Deans for academic buildings. Facilities Management will continue to evaluate the condition of spaces and appropriateness to meet design standards and building codes. After reflecting on this measure, the reporting of Space Inventory and Space Utilization really does not relate to the Outcome of 1.1.1 -Increase the percentage of students who identify FSU as their first-choice institution.

Substantiating Evidence:

Space Utilization Analysis (Adobe Acrobat Document)

2. Second means of assessment

Details/Description: Obtain approval from Cabinet and Chancellor by Spring 2010 to update the 2008 Master Plan.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 2. Second means of assessment

Summary of Findings: On March 3, 2010, approval was granted by the Chancellor and Cabinet to update the 2008 Master Plan.

Acceptable Target Achievement: Met

Recommendations : Establish, submit and execute a design contract agreement to update the Master Plan.

Reflections/Notes : The update of the Master Plan is currently underway. One of the major components is a study being conducted to evaluate stormwater management. As part of the update, future residential housing sites, a new student union and a wellness center have been evaluated to determine the best locations for these facilites. Parking study will also be evaluated. After reflecting on the Outcome 1.1.1 - this measure does not apply appropriately. The parking study could be a criteria for increasing levels of satisfaction under Outcome 1.6.3.

Substantiating Evidence:

Cabinet Meeting minutes approving updating 208 Master Plan (Adobe Acrobat Document)

3. Third means of assessment

Details/Description: Improve the physical facilities through new construction, design and renovation of space during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 3. Third means of assessment

Summary of Findings: In the last Fiscal Year 2009-10, eleven (11) projects have been identified to promote campus beautification and quality facilities to attract FSU as a first-choice institution.

For example:

In the Design Phase: The New Science & Technology Building, WT Brown Main Campus Entrance, Campus Signage.

In the Construction Phase: The Chemistry Remediation Upgrade, the Michel Police Building, the new Nursing Building, the Stock/Trading Room in the School of Business & Economics Building.

Project completed: The Microprobe Renovation, Stadium Press Box Renovation, Joyner Hall and Harris Hall - New ceiling installation, Student Center - Grill Renovation, Collins Renovation for the Testing and Admissions Departments

Acceptable Target Achievement: Met

Recommendations : Continue to seek resources necessary to implement and identify priority projects to enhance FSU's attractiveness to current and prospective students.

Reflections/Notes : The impact to attract students to campus will be the completion of the Nursing Building, the New Science & Technology Building and the main entrance renovation to campus. After reflecting on this Outcome 1.1.1, the measure should be connected to Outcome measure 1.6.3 to

increase levels of satisfaction reported by students with physical facilties.

Substantiating Evidence:

List of Facilities Projects (Adobe Acrobat Document)

4. Fourth means of assessment

Details/Description: Coordinate the design and construction of new LEED buildings and perform commissioning of the buildings' systems.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 4. Fourth means of assessment

Summary of Findings: The new Science & Technology Building complex is currently in design phase with a goal to reach LEED Silver certification. Both the Nursing Building that is under construction and the new Science & Technology have contract agreements to ensure the buildings' systems will be commissioned.

Acceptable Target Achievement: Met

Recommendations : Ensure compliance using checklist for LEED certification and establish protocol to include commissioning on project budget for new construction and major renovation.

Reflections/Notes : The New Science & Technology Building has been designed to meet LEED Silver certification. A commissioning agent has been hired to maximize efficiency of the heating/venting/air conditioning system for the new Nursing Building. When completed this will be FSU's first building to be commissioned. After reflecting on this Outcome 1.1.1, this measure should be reflected in Outcome 6.4.3 which relates to Enviornmental Sustainability programs.

Substantiating Evidence:

5. Fifth means of assessment

Details/Description: Develop and administer budgets for capital improvements by adhering to UNC General Administration policy and guidelines.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 5. Fifth means of assessment

Summary of Findings: Submitted 6 year plans for Appropriated, Self-Liquidating and Repair& Renovation projects.

Acceptable Target Achievement: Met

Recommendations : Capital Projects will be re-prioritized based on a new strategic plan and updated Master Plan approved by new FSU administration.

Reflections/Notes : The six year Capital Project plan is submitted to the university system office every other year. This is a requirement by the Office of State Budget & Management. This Outcome 1.1.1 cannot be measured to increase the percentage of students who identify FSU as their first-choice institution. This function should be reflected in 6.1.1 since Facilities Management provides the supporting documentation for the capital budget process.

Substantiating Evidence:

1.3.1 Increase the % of employees with high levels of satisfaction with their employment at FSU and who rate the overall quality of

FSU's programs and services as very high on survey instruments.

Outcome

1.3.1 Increase employees with high levels of staisfaction

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.3.1.

Measures & Findings

1. First means of assessment

Details/Description: Monitor space utilization ratio by maintaining the university space inventory (DAVE) annually.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: The 2008 Facilities Inventory and Utilization Study was published and released in 2009 by UNC-General Administration. Facilities Management – Space Management conducted an analysis of key ratios to determine the efficiency of FSU's space utilization. Findings for the space utilization were analyzed for discrepencies, incorrect usage of space, and comparison to other similar universities within the System.

Acceptable Target Achievement: Met

Recommendations : Assign a Task Force outlined in Attachment I-B to maximize room use, evaluate condition of space and verify number of stations.

Reflections/Notes : Task Force has not been formally assigned for each building; however, Facilities staff has conducted surveys of room spaces to verify function and use. During one of the Space Planning Committee meetings, it was suggested that all departments within the building report room assignments and usage to the appropriate Deans for academic buildings. Facilities Management will continue to evaluate the condition of spaces and appropriateness to meet design standards and building codes. After reflecting on this measure, the reporting of Space Inventory and Space Utilization really does not relate to the Outcome of 1.3.1 -Increase the percentage of students who identify FSU as their first-choice institution.

Substantiating Evidence:

2. Second means of assessment

Details/Description: Obtain approval from Cabinet and Chancellor by Spring 2010 to update the 2008 Master Plan.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 2. Second means of assessment

Summary of Findings: On March 3, 2010, approval was granted by the Chancellor and Cabinet to update the 2008 Master Plan.

Acceptable Target Achievement: Met

Recommendations : Establish, submit and execute a design contract agreement to update the Master Plan.

Reflections/Notes : The update of the Master Plan is currently underway. One of the major components is a study being conducted to evaluate stormwater management. As part of the update, future residential housing sites, a new student union and a wellness center have been evaluated to determine the best locations for these facilites. Parking study will also be evaluated. After reflecting on the Outcome 1.3.1 - this measure does not apply appropriately. The parking study could be a criteria for increasing levels of satisfaction under Outcome 1.6.3.

Substantiating Evidence:

3. Third means of assessment

Details/Description: Improving the physical facilities through new construction, design and renovation of space during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 3. Third means of assessment

Summary of Findings: In the last Fiscal Year 2009-10, eleven (11) projects have been identified to promote campus beautification and quality facilities to attract FSU as a first-choice institution. For example:

In the Design Phase: The New Science & Technology Building, WT Brown Main Campus Entrance, Campus Signage.

In the Construction Phase: The Chemistry Remediation Upgrade, the Michel Police Building, the new Nursing Building, the Stock/Trading Room in the School of Business & Economics Building.

Project completed: The Microprobe Renovation, Stadium Press Box Renovation, Joyner Hall and Harris Hall - New ceiling installation, Student Center - Grill Renovation, Collins Renovation for the Testing and Admissions Departments

Acceptable Target Achievement: Met

Recommendations : Continue to seek resources necessary to implement and identify priority projects to enhance FSU's attractiveness to current and prospective students.

Reflections/Notes : The impact to attract students to campus will be the completion of the Nursing Building, the New Science & Technology Building and the main entrance renovation to campus. After reflecting on this Outcome 1.3.1, the measure should be connected to Outcome measure 1.6.3 to increase levels of satisfaction reported by students with physical facilties.

Substantiating Evidence:

4. Fourth means of assessment

Details/Description: Coordinate the design and construction of new LEED buildings and perform commissioning of the buildings' systems.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 4. Fourth means of assessment

Summary of Findings: The new Science & Technology Building complex is currently in design phase with a goal to reach LEED Silver certification. Both the Nursing Building that is under construction and the new Science & Technology have contract agreements to ensure the buildings' systems will be commissioned.

Acceptable Target Achievement: Met

Recommendations : Ensure compliance using checklist for LEED certification and establish protocol to include commissioning on project budget for new construction and major renovation.

Reflections/Notes : The New Science & Technology Building has been designed to meet LEED Silver certification. A commissioning agent has been hired to maximize efficiency of the heating/venting/air conditioning system for the new Nursing Building. When completed this will be FSU's first building to be commissioned. After reflecting on this Outcome 1.3.1, this measure should be reflected in Outcome 6.4.3 which relates to Enviornmental Sustainability programs.

Substantiating Evidence:

5. Fifth means of assessment

Details/Description: Develop and administer budgets for capital improvements by adhering to UNC General Administration policy and guidelines.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 5. Fifth means of assessment

Summary of Findings: Submitted 6 year plans for Appropriated, Self-Liquidating and Repair& Renovation projects.

Acceptable Target Achievement: Met

Recommendations : Capital Projects will be re-prioritized based on a new strategic plan and updated Master Plan approved by new FSU administration.

Reflections/Notes : The six year Capital Project plan is submitted to the university system office every other year. This is a requirement by the Office of State Budget & Management. This Outcome 1.3.1 cannot be measured to increase the percentage of students who identify FSU as their first-choice institution. This function should be reflected in 6.1.1 since Facilities Management provides the supporting documentation for the capital budget process.

Substantiating Evidence:

1.4.4 Increase ratings on measures used to assess the quality and productivity of academic programs, including specialized accreditation.

Outcome

1.4.4 Quality and Productivity of Academic Programs

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.4.4.

Measures & Findings

1. First means of assessment

Details/Description: Perform remedial work to achieve accreditation compliance for academic spaces as budget permits during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Based upon a recent review of FSU's Chemistry Program by an accreditation consultant (Empire Science Resources, LLC), deficiencies and needs identified were determined to be a top priority warranting immediate attention and corrective action.

Acceptable Target Achievement: Met

Recommendations : The report issued by the accreditation consultant was used as a basis of design to rectify immediate needs via remedial renovation and construction in critical chemical storage areas in two FSU Science buildings.

Reflections/Notes : This project was designed. Construction is nearing completion with a scheduled opeing for the Fall Semester of 2010. The project has met the intent of the report issued by the accredition consultant. The next report should reflect the completion of this construction project.

Substantiating Evidence:

Chemistry Renovation for Accredition (Adobe Acrobat Document)

1.5.1 Increase the % of undergraduate and graduate student who report high levels of satisfaction with their overall educational experience.

Outcome

Increase the percentage of undergraduates

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.1.

Measures & Findings

1. First means of assessment

Details/Description: Monitor space utilization ratio by maintaining the university space inventory (DAVE) annually.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: The 2008 Facilities Inventory and Utilization Study was published and released in 2009 by UNC-General Administration. Facilities Management – Space Management conducted an analysis of key ratios to determine the efficiency of FSU's space utilization. Findings for the space utilization were analyzed for discrepencies, incorrect usage of space, and comparison to other similar universities within the System.

Acceptable Target Achievement: Met

Recommendations : Assign a Task Force outlined in Attachment I-B to maximize room use, evaluate condition of space and verify number of stations.

Reflections/Notes : Task Force has not been formally assigned for each building;

however, Facilities staff has conducted surveys of room spaces to verify function and use. During one of the Space Planning Committee meetings, it was suggested that all departments within the building report room assignments and usage to the appropriate Deans for academic buildings. Facilities Management will continue to evaluate the condition of spaces and appropriateness to meet design standards and building codes. After reflecting on this measure, the reporting of Space Inventory and Space Utilization really does not relate to the Outcome of 1.5.1 -Increase the percentage of undergraduate and graduate students who report high levels of satisfaction.

Substantiating Evidence:

2. Second means of assessment

Details/Description: Obtain approval from Cabinet and Chancellor by Spring 2010 to update the 2008 Master Plan.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 2. Second means of assessment

Summary of Findings: On March 3, 2010, approval was granted by the Chancellor and Cabinet to update the 2008 Master Plan.

Acceptable Target Achievement: Met

Recommendations : Establish, submit and execute a design contract agreement to update the Master Plan.

Reflections/Notes : The update of the Master Plan is currently underway. One of the major components is a study being conducted to evaluate stormwater management. As part of the update, future residential housing sites, a new student union and a wellness center have been evaluated to determine the best locations for these facilites. Parking study will also be evaluated. After reflecting on the Outcome 1.5.1 - this measure does not apply appropriately. The parking study could be a criteria for increasing levels of satisfaction under Outcome 1.6.3.

Substantiating Evidence:

3. Third means of assessment

Details/Description: Improve the physical facilities through new construction, design and renovation of space during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 3. Third means of assessment

Summary of Findings: In the last Fiscal Year 2009-10, eleven (11) projects have been identified to promote campus beautification and quality facilities to attract FSU as a first-choice institution. For example:

In the Design Phase: The New Science & Technology Building, WT Brown Main Campus Entrance, Campus Signage.

In the Construction Phase: The Chemistry Remediation Upgrade, the Michel Police Building, the new Nursing Building, the Stock/Trading Room in the School of Business & Economics Building.

Project completed: The Microprobe Renovation, Stadium Press Box Renovation, Joyner Hall and Harris Hall - New ceiling installation, Student Center - Grill Renovation, Collins Renovation for the Testing and Admissions Departments

Acceptable Target Achievement: Met

Recommendations : Continue to seek resources necessary to implement and identify priority projects to enhance FSU's attractiveness to current and prospective students.

Reflections/Notes : The impact to attract students to campus will be the completion of the Nursing Building, the New Science & Technology Building and the main entrance renovation to campus. After reflecting on this Outcome 1.5.1, the measure should be connected to Outcome measure 1.6.3 to increase levels of satisfaction reported by students with physical facilties.

Substantiating Evidence:

4. Fourth means of assessment

Details/Description: Coordinate the design and construction of new LEED buildings and perform commissioning of the buildings' systems.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 4. Fourth means of assessment

Summary of Findings: The new Science & Technology Building complex is currently in design phase with a goal to reach LEED Silver certification. Both the Nursing Building that is under construction and the new Science & Technology have contract agreements to ensure the buildings' systems will be commissioned.

Acceptable Target Achievement: Met

Recommendations : Ensure compliance using checklist for LEED certification and establish protocol to include commissioning on project budget for new construction and major renovation.

Reflections/Notes : The New Science & Technology Building has been designed to meet LEED Silver certification. A commissioning agent has been hired to maximize efficiency of the heating/venting/air conditioning system for the new Nursing Building. When completed this will be FSU's first building to be commissioned. After reflecting on this Outcome 1.5.1, this measure should be reflected in Outcome 6.4.3 which relates to Enviornmental Sustainability programs.

Substantiating Evidence:

5. Fifth means of assessment

Details/Description: Develop and administer budgets for capital improvements by adhering to UNC General Administration policy and guidelines.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 5. Fifth means of assessment

Summary of Findings: Submitted 6 year plans for Appropriated, Self-Liquidating and Repair & Renovation projects.

Acceptable Target Achievement: Met

Recommendations : Capital Projects will be re-prioritized based on a new strategic plan and updated Master Plan approved by new FSU administration.

Reflections/Notes : The six year Capital Project plan is submitted to the university system office every other year. This is a requirement by the Office of State Budget & Management. This Outcome 1.3.1 cannot be measured to increase the percentage of students who identify FSU as their first-choice institution. This function should be reflected in 6.1.1 since Facilities Management provides the supporting documentation for the capital budget process.

Substantiating Evidence:

6. Sixth means of assessment

Details/Description: Enhance environmental sustainability awareness by providing advisory support to The Green Team.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 6. Sixth means of assessment

Summary of Findings: Provided and promoted the Green Team, a student sustainability club in campus. Enhanced student awareness and increased involvement through Earth Day events and student residence hall recycling competition with a celebration party for the winner.

Acceptable Target Achievement: Met

Recommendations : Plan to use the current year's budget as a baseline to expand next year's budget.

Reflections/Notes : The Sustainability Coordinator who acts as the advisor for the Green Team has supported the student club in organizing and executing the Green Team's mission. This Outcome should be reflected under Outcome 6.4.5 for future reference.

Substantiating Evidence:

Green Team Constitution (Word Document (Open XML))

Green Team's Annual Budget (Adobe Acrobat Document)

Recyling Competition for Student Residential Halls (Adobe Acrobat Document)

1.5.2 Increase the % of students who report high levels of satisfaction with service areas at the university.

Outcome

1.5.2 Students who report high levels of satisfaction

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.5.2.

Measures & Findings

1. First means of assessment

Details/Description: Enhance environmental sustainability awareness by providing advisory support to The Green Team.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Provided and promoted the Green Team, a student sustainability club in campus. Enhanced student awareness and increased involvement through Earth Day events and student residence hall recycling competition with a celebration party for the winner.

Acceptable Target Achievement: Met

Recommendations : Plan to use the current year's budget as a baseline to expand next year's budget.

Reflections/Notes : The Sustainability Coordinator who acts as the advisor for the Green Team has supported the student club in organizing and executing the Green Team's mission. This Outcome should be reflected under Outcome 6.4.5 for future reference.

Substantiating Evidence:

Green Team Budget (Adobe Acrobat Document)

Green Team Constitution (Adobe Acrobat Document)

1.6.1 Increase availability of information technology resources and services in all facilities.

Outcome

1.6.1 Increase availability of information

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.6.1.

Measures & Findings

1. First means of assessment

Details/Description: Provide appropriate infrastructure by including in the design and installation, state of the art IT equipment in all construction and renovation projects during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Facilities Management, Planning and Construction has provided infrastructure for the completed Collins Renovation project, construction of the new Nursing Building, the construction of the Mitchell Building renovation and the design of the new Science and Technology Building.

Acceptable Target Achievement: Met

Recommendations : Solicit post project feedback from IT department that adequate infrastructure were in place to support IT equipment and any cutting edge technology for end-users.

Reflections/Notes : As we continue to partner and support the ITTS department, we meet during the design phases of the project to understand the needs and requirements of the end user. Since Facilities Management provides support only in this outcome, this measure does not

support this outcome.

Substantiating Evidence:

ITTS Expenditures for Capital Projects (Adobe Acrobat Document)

1.6.2 Increase the use of technology for teaching, research, and learning.

Outcome

1.6.2 Increase the use of technology for teaching

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 1.6.2.

Measures & Findings

1. First means of assessment

Details/Description: Provide appropriate infrastructure by including in the design and installation, state of the art IT equipment in all construction and renovation projects during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Facilities Management, Planning and Construction has provided infrastructure for the completed Collins Renovation project, construction of the new Nursing Building, the construction of the Mitchell Building renovation and the design of the new Science and Technology Building.

Acceptable Target Achievement: Met

Recommendations : Solicit post project feedback from IT department that adequate infrastructure s were in place to support IT equipment and any cutting edge technology for end-users.

Reflections/Notes : As we continue to partner and support the ITTS department, we meet during the design phases of the project to understand the needs and requirements of the end user. Since Facilities Management provides support only in this outcome, this measure does not support this outcome.

Substantiating Evidence:

ITTS Expenditures for Capital Projects (Adobe Acrobat Document)

1.6.3 Increase levels of satisfaction as reported by faculty and students with FSU physical facilities, maintenance of buildings and grounds.

Outcome

1.6.3 Increase levels of satisfaction w/physical facilities

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Monitor space utilization ratio by maintaining the university space inventory (DAVE) annually.

Acceptable Target:

Findings for 1. First means of assessment

Summary of Findings: The 2008 Facilities Inventory and Utilization Study was published and released in 2009 by UNC-

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

General Administration. Facilities Management – Space Management conducted an analysis of key ratios to determine the efficiency of FSU's space utilization. Findings for the space utilization were analyzed for discrepencies, incorrect usage of space, and comparison to other similar universities within the System.

Acceptable Target Achievement: Met

Recommendations : Assign a Task Force outlined in Attachment I-B to maximize room use, evaluate condition of space and verify number of stations.

Reflections/Notes : Task Force has not been formally assigned for each building; however, Facilities staff has conducted surveys of room spaces to verify function and use. During one of the Space Planning Committee meetings, it was suggested that all departments within the building report room assignments and usage to the appropriate Deans for academic buildings. Facilities Management will continue to evaluate the condition of spaces and appropriateness to meet design standards and building codes. After reflecting on this measure, the reporting of Space Inventory and Space Utilization really does not relate to the Outcome of 1.6.3 -Increase the percentage of undergraduate and graduate students who report high levels of satisfaction.

Substantiating Evidence:

2. Second means of assessment

Details/Description: Obtain approval from Cabinet and Chancellor by Spring 2010 to update the 2008 Master Plan.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 2. Second means of assessment

Summary of Findings: On March 3, 2010, approval was granted by the Chancellor and Cabinet to update the 2008 Master Plan.

Acceptable Target Achievement: Met

Recommendations : Establish, submit and execute a design contract agreement to update the Master Plan.

Reflections/Notes : The update of the Master Plan is currently underway. One of the major components is a study being conducted to evaluate stormwater management. As part of the update, future residential housing sites, a new student union and a wellness center have been evaluated to determine the best locations for these facilites. Parking study will also be evaluated. After reflecting on the Outcome 1.6.3 - this measure does not apply appropriately. The parking study could be a criteria for increasing levels of satisfaction under Outcome 1.6.3.

Substantiating Evidence:

3. Third means of assessment

Details/Description: Improve the physical facilities through new construction, design and renovation of space during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Findings for 3. Third means of assessment

Summary of Findings: In the last Fiscal Year 2009-10, eleven (11) projects have been identified to promote campus beautification and quality facilities to attract FSU as a first-choice institution. For example:

Supporting Attachments:

In the Design Phase: The New Science & Technology Building, WT Brown Main Campus Entrance, Campus Signage.

In the Construction Phase: The Chemistry Remediation Upgrade, the Michel Police Building, the new Nursing Building, the Stock/Trading Room in the School of Business & Economics Building.

Project completed: The Microprobe Renovation, Stadium Press Box Renovation, Joyner Hall and Harris Hall - New ceiling installation, Student Center - Grill Renovation, Collins Renovation for the Testing and Admissions Departments

Acceptable Target Achievement: Met

Recommendations : Continue to seek resources necessary to implement and identify priority projects to enhance FSU's attractiveness to current and prospective students.

Reflections/Notes : The impact to attract students to campus will be the completion of the Nursing Building, the New Science & Technology Building and the main entrance renovation to campus.

Substantiating Evidence:

4. Fourth means of assessment

Details/Description: Coordinate the design and construction of new LEED buildings and perform commissioning of the buildings' systems.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 4. Fourth means of assessment

Summary of Findings: The new Science & Technology Building complex is currently in design phase with a goal to reach LEED Silver certification. Both the Nursing Building that is under construction and the new Science & Technology have contract agreements to ensure the buildings' systems will be commissioned.

Acceptable Target Achievement:

Recommendations : Ensure compliance using checklist for LEED certification and establish protocol to include commissioning on project budget for new construction and major renovation.

Reflections/Notes : The New Science & Technology Building has been designed to meet LEED Silver certification. A commissioning agent has been hired to maximize efficiency of the heating/venting/air conditioning system for the new Nursing Building. When completed this will be FSU's first building to be commissioned. After reflecting on this Outcome 1.6.3, this measure should be reflected in Outcome 6.4.3 which relates to Enviornmental Sustainability programs.

Substantiating Evidence:

5. Fifth means of assessment

Details/Description: Develop and administer budgets for capital improvements by adhering to UNC General Administration policy and guidelines.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 5. Fifth means of assessment

Summary of Findings: Submitted 6 year plans for Appropriated, Self-Liquidating and Repair& Renovation projects.

Acceptable Target Achievement: Met

Recommendations : Capital Projects will be re-prioritized based on a new strategic plan and updated Master Plan approved by new FSU administration.

Reflections/Notes : The six year Capital Project plan is submitted to the university system office every other year. This is a requirement by the Office of State Budget & Management. This Outcome 1.6.3 cannot be measured to increase levels of satisfaction with physical facilites. This function should be reflected in 6.1.1 since Facilities Management provides the supporting documentation for the capital budget process.

Substantiating Evidence:

2.3.4 Develop collaborative grant proposals and research activity for SENCR-MIC, CJI and HDI with UNC institutions and other community agencies.

Outcome

2.3.4 Develop collaborative grant proposals and research

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 2.3.4.

Measures & Findings

1. First means of assessment

Details/Description: Provide technical support to assist various departments needing to obtain grants during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: In the last fiscal year Facilities Management provided technical support in grant applications for the following proposals:

• Science and Technology -NIST $ 9,676,949
• Lyons Science -NIST $10,177,955
• Lyons Science -NSF $ 1,925,500
• Martin Luther King Park – 2009 HUD-HBCU $ 300,000

Acceptable Target Achievement: Met

Recommendations : For grants not approved nor awarded, the grant writing committee shall review results/comments from the grant reviewing agency to improve future grant submittals.

Reflections/Notes : Facilites Management participates in grant writing in providing technical support, master planning guidelines and cost estimating. All other grant functions are performed by other departments within the university.
Since Facilities Management only provides

support to this outcome, this measure does not support this outcome.

Substantiating Evidence:

2.4.3 Increase FSU faculty, staff, and administrators' leadership roles in the BRAC RTF and Greater Fayetteville Futures II efforts.

Outcome

2.4.3 Increase FSU leadership roles

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 2.4.3.

Measures & Findings

1. First means of assessment

Details/Description: Participate in Greater Fayetteville Futures II Initiative relative to the Sustainability Committee.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Initially, during our first engagement with the Greater Fayetteville Futures II sustainability committee, we were attempting to establish a “certified green campus” initiative, which is currently on going.

Acceptable Target Achievement: Met

Recommendations : Plan to have more frequent and scheduled contact with the Greater Fayetteville Futures II sustainability committee to maintain continuity with all aspects of the initiative, as well as to inform them of our own initiatives.

Reflections/Notes : Our contact with the Greater Fayetteville Futtures is through the Sustainable Sandhills, Jon Parsons. FSU continues to work and partner with Sustainable Sandhills. This Outcome should be reflected in Outcome 6.4.4.

Substantiating Evidence:

I-A greater fay II checklist for cert green campus_draft.pdf (Adobe Acrobat Document)

5.1.3 Strengthen access to educational opportunities for students with disabilities through the use of technology and enhanced awareness by all members of the university community.

Outcome

5.1.3 Access to educational opportunities for students

Measures & Findings

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 5.1.3.

1. First means of assessment

Details/Description: Provide appropriate infrastructure by including in the design and installation, state of the art IT equipment in all construction and renovation projects during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Facilities Management, Planning and Construction has provided infrastructure for the completed Collins Renovation project, construction of the new Nursing Building, the construction of the Mitchell Building renovation and the design of the new Science and Technology Building.

Acceptable Target Achievement: Met

Recommendations : Solicit post project feedback from IT department that adequate infrastructure s were in place to support IT equipment and any cutting edge technology for end-users.

Reflections/Notes : As we continue to partner and support the ITTS department, we meet during the design phases of the project to understand the needs and requirements of the end user. Since Facilities Management provides support only in this outcome, this measure does not support this outcome.

Substantiating Evidence:

6.1.1 Establish a budget development process that is transparent, provides checks & balances, provides efficiency of operations & expenditures, and supports the university's priorities.

Outcome

6.1.1 Establish a budget development process

Mapped to:

- FSU Strategic Priorities, Initiatives, and Indicators: 6.1.1.

Measures & Findings

1. First means of assessment

Details/Description: Aligning capital improvement projects with University Strategic Priorities by developing a budget process by June 2010, which includes participation of all levels of University administration.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: All capital budgets and budget processes were reviewed by FSU administration for priority prior to submittal to UNC- General Administration. At the June 2010 Board of Trustees meeting, a presentation was delivered explaining the Capital Improvement budget process.

Acceptable Target Achievement: Met

Recommendations : Capital project will be re-prioritized based on a new strategic plan as approved by FSU administration.

Reflections/Notes : The six year Capital Project plan is submitted to the university system office every other year. This is a requirement by the Office of State Budget & Management. Since Facilities Management provides only supporting documentation for the capital budget process, this measure does not support our core function.

Substantiating Evidence:

I-A Capital Budgets reviewed by FSU Admin and submitted to UNC-GA.pdf (Adobe Acrobat Document)

6.1.2 Incorporate and maximize the use of Federal funding to supplement State funding in keeping with funding guidelines and grant priorities.

Outcome

6.1.2 Maximize the use of Federal funding

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Maximize the use of Title III funds by submitting a list of prioritized capital improvements projects within Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Title III proposals prepared and submitted to FSU Administrators for approval and priority.

Acceptable Target Achievement: Met

Recommendations : Title III proposed projects will be re-prioritized based on a new strategic plan as approved FSU Administrators.

Reflections/Notes : Facilities Management (FM) continues to provide a list of potential projects to FSU Administration for approval and priority. Once this priority is established, FM provides supporting documentations to Title III Office. Since this is a support function, the outcome is not a core function of FM.

Substantiating Evidence:

I-A Title III propsal & submittals to FSU Admin.pdf (Adobe Acrobat Document)

6.4.1 Develop, monitor and assess our sustainability policy and implementation plans.

Outcome

6.4.1 Sustainability policy and implementation plans

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Establish a committee that will oversee development of a campus-wide sustainability policy.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Based on organization chart for the proposed Sustainability Committee, an Executive committee will be meeting in mid June for initial planning and organizing.

Acceptable Target Achievement: Met

Recommendations : Establish priorities and a plan of action to achieve sustainability goals and report progress to Administrators.

Reflections/Notes : The attached Organization Chart for the Sustainability Coalition/Committee identifies its members. The coalition continues to work towards the development of a campus wide sustainability policy.

Substantiating Evidence:

I-A Sustainability Coalition_20100715.pptx (PowerPoint Presentation (Open XML))

6.4.2 Incorporate sustainability principles related to infrastructure, natural resources, site development and community impact into the campus master planning process.

Outcome

6.4.2 Incorporate sustainability princples

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Incorporate sustainability principles into the Master Plan by first incorporating Stormwater Management Study to begin Spring 2010.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: The Stormwater Management Study is currently in design, which will be incorporated in the updated Master Plan. The Master Plan contract agreement was submitted for approval and execution.

Acceptable Target Achievement: Met

Recommendations : Based on the outcome of the Stormwater Management Study, the Master Plan will be updated to reflect the findings of its impact and recommendations.

Reflections/Notes : The Stormwater Management Study is currently underway and Facilities Management is working with the City of Fayetteville to establish jurisdiction for the oversight of the plan. This study will also establish guidelines for future construction projects.

Substantiating Evidence:

6.4.3 Develop a conservation plan to include reduced energy and water consumption, use of electrical and alternatively-fueled vehicles, as well as expand the Single Stream Recycling Program.

Outcome

6.4.3 Develop a conservation plan to include reduced energy

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Adhere to State Energy Office by submitting a Strategic Energy Plan to State Energy Office by Summer 2010.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Energy and water consumption data cannot be consolidated until July 2010 to account for fiscal year ending June 30, 2010.

Acceptable Target Achievement: Met

Recommendations : The existing 2009 Strategic Energy Plan will be used as a baseline to establish improvements and aligned to FSU's strategic plan.

Reflections/Notes : At the end of the fiscal year, June 30, 2010, energy data is being collected to complete the Strategic Energy Plan for 2010 for submittal to the State Energy Office.

Substantiating Evidence:

strategic energy plan_20091016_FSU.pdf (Adobe Acrobat Document)

2. Second means of assessment

Details/Description: Enhance building efficiency by incorporating commissioning in new construction projects during Fiscal Year 2009-10.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 2. Second means of assessment

Summary of Findings: The Nursing Building was designed prior to Senate Bill 668 (which mandated high performance energy efficient buildings); however, a commissioning agent was contracted to perform monitoring, and verification of the building's operating systems. The new Science and Technology has engaged a contract for a commissioning agent early in design.

Acceptable Target Achievement: Met

Recommendations : Building commissioning will be budgeted and incorporated into all new and major renovation building projects.

Reflections/Notes : Commissioning agents have been retained for the two new major construction projects, the Nursing and the Science & Technology buildings. Facilities Management will continue to engage a commissioning agent on all new major construction projects.

Substantiating Evidence:

6.4.4 Promote faculty and student research and community engagement related to sustainability.

Outcome

6.4.4 Promote faculty and student research

Measures & Findings

Mapped to:

No Mapping

1. First means of assessment

Details/Description: Partner with Sustainable Sandhills, faculty, the Sustainability Office and students, (especially The Green Team) to develop a list of possible community engagement activities/projects related to environmental sustainability.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: Environmental sustainability efforts have been disjointed, but progress is now being made to unify the efforts of the campus through the sustainability Coalition, i.e., partnering with Sustainable Sandhills towards certifying Green Campus initiative, community engagement by the Green Team each semester, Sustainable Green Business Conference downtown sponsored by faculty.

Acceptable Target Achievement: Met

Recommendations : Plan to use the Sustainability Committee and Facilities Management's Sustainability website to consolidate efforts for communication and greater engagement related to environmental sustainability.

Reflections/Notes : Our contact with the Greater Fayetteville Futures is through the Sustainable Sandhills, Jon Parsons. FSU continues to work and partner with Sustainable Sandhills and the campus Green Team.

Substantiating Evidence:

6.4.5 Create and implement a sustainability training and awareness program for campus employees, students, and visitors.

Outcome

6.4.5 Create and implement a sustainability training

Mapped to:

No Mapping

Measures & Findings

1. First means of assessment

Details/Description: Implement sustainability awareness program for new students, faculty and staff, by creating and distributing of an awareness flyer and creating a website.

Acceptable Target:

Implementation Plan (timeline):

Key/Responsible Personnel:

Supporting Attachments:

Findings for 1. First means of assessment

Summary of Findings: The Sustainability Coordinator established both an awareness flyer for students and an environmental sustainability website to communicate campus initiatives and programs.

Acceptable Target Achievement: Met

Recommendations : Solicit feedback from the Sustainability Committee to improve and /or enhance awareness efforts and website expansion.

Reflections/Notes : The Sustainability Website continues to be updated to reflect new information, awareness activities, events, etc.

Substantiating Evidence:

FSU Sustainability Website (Adobe Acrobat Document)

Sustainability and Recyling Flyer (Adobe Acrobat Document)